एमएमटीसी लि मि टे ड
MMTC LIMITED
भारत सरकार का उपक्रम
A GOVT. OF INDIA ENTERPRISE
touching lives, adding value

MMTC LIMITED : CORPORATE OFFICE : NEW DELHI

PERSONNEL DIVISION (SC-I SECTION)

No. MMTC/P(SCI)/1/2022 **Dated : 01.02.2024**

Office Order No. SCI/18/2024

It has been decided with the approval of Competent Authority that Ms. Sangita Sharma, Emp. No. 946696, Ch. Manager shall handover the charge of Trade Information Centre (TIC) / Library with all records to Administration Division with immediate effect.

Administration Division shall keep the all records of Trade Information Centre (TIC) in their custody. TIC shall remain locked until further orders.

(A. N. Gaur)
General Manager (P)

To :

1. Individual concerned
2. CMD's Sectt./PSs to Directors/CVO/Co. Secy.
3. CGMs/GMs CO/ROs
4. DGM (CPF A/cs)/ (CPF/RB)/Sr. Mgr. (SC-II)/Mgr.(AR Cell)/ (A&E)/(Manpower)
5. Secy. Genl Fedn of MMTCOA, SC/ST Emp. Wel. Assn., CO/MMTCEU
6. AGM (Systems) – with a request to upload the same on MMTC Intranet and Employee Corner of MMTC website
7. Office Order File
8. Personal file
9. Time Office